



*Oaks of Seminole Condominium Association, Inc.
11800 Park Boulevard, Box 600 Mail Drop
Seminole, Florida 33772*

Policy For Written Inquires

Section 718.112(2)(a), Florida Statutes, states that the Association has the authority to adopt reasonable rules regarding the frequency and manner of responding to unit owner inquiries that are presented to the Association.

All written inquiries must be sent certified mail to the Board at the following address:

The Oaks of Seminole Condominium Association, Inc.
11800 Park Boulevard North, Box 600 Mail Drop
Seminole, Florida 33772

Within thirty (30) days of receipt of the inquiry, the Board shall either give a substantive response to the inquirer, notify the inquirer that a legal opinion has been requested, or notify the inquirer that advice has been requested from the Division of Florida Condominiums, Timeshares, and Mobile Homes.

If the Board requests advice from the Division, the Board shall, within ten (10) days of its receipt of the advice, provide a written, substantive response to the inquirer.

If a legal opinion is requested, the Board shall, within sixty (60) days after receipt of the inquiry, provide a written, substantive response to the inquirer.

The Board is only required to respond to one (1) written inquiry from the unit owner in any given 30-day period. Any inquiries provided in excess of one (1) per 30-day period may be responded to in the subsequent 30-day period or periods.

Once a substantive response is provided by the Board to a particular inquiry, it is not obligated to respond to the same question if posed multiple times by any owner.

Inquiries involving pending or potential litigation, matters subject to the attorney-client or work product privilege, or inquiries involve any other legally cognizable privilege or protection afforded to members, residents, or personnel of the Association, will not obligate the Association to give a substantive response.

Adopted by the Board of Directors of The Oaks of Seminole Condominium Association, Inc., at a duly noticed board meeting held on the 1st of November 2025.

Evelyn Leonard, President

Donna Herter, Vice President

Nona Boyes, Treasurer

Susan Parrish, Secretary